



Appendix C

Evaluation Forms

Participants' Evaluation Form

Facilitator's Evaluation of The Knowledge Loom and Guidebook

The Knowledge Loom team is interested in how you used the Guidebook and The Knowledge Loom Web site. Please take the time to complete and mail us the Facilitator's Evaluation of The Knowledge Loom and Guidebook found in this appendix.

Participants' Evaluation Form

Topic of Professional Development Activity _____

Facilitator's Name _____

Date _____

Were the goals of this professional development activity clear? _____ **Yes** _____ **No**
What were the goals of the activity?

Were the goals successfully accomplished? _____ **Yes** _____ **No**
If no, why not?

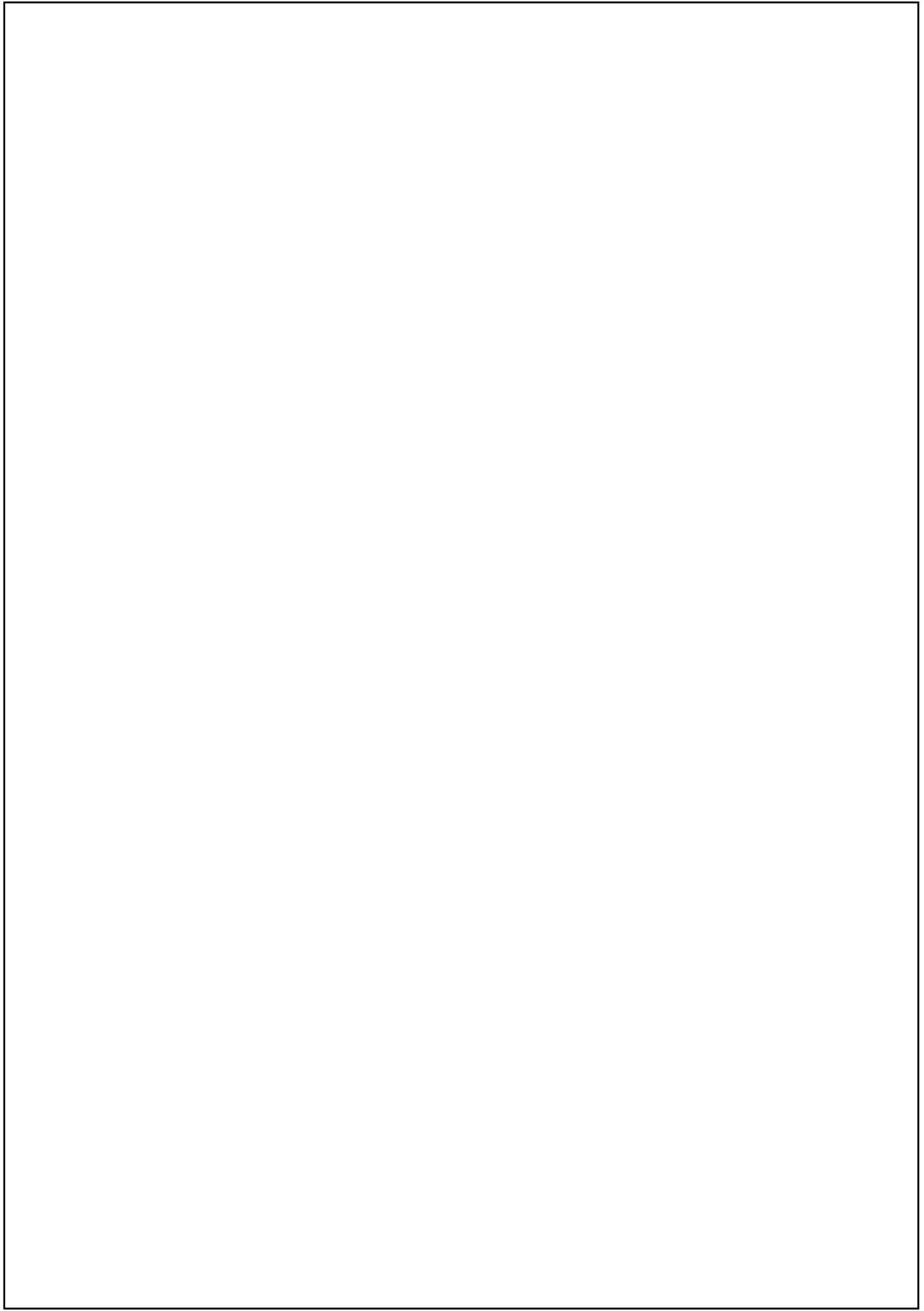
What was the best/strongest aspect of this activity?

What suggestions do you have for improving this activity?

What did you learn from this activity?

Will this activity have an impact on your teaching practice? _____ **Yes** _____ **No**
How?

After having completed this professional development activity,
what do you feel should be your next steps?
(Use the back of this form to explain.)



Facilitator's Evaluation of The Knowledge Loom and Guidebook

Facilitator Name: _____

Position/Title: _____

Please check all that apply:

_____ Administrator/Coordinator from: _____ state _____ district _____ school

_____ Classroom teacher _____ elementary _____ middle _____ high _____ other

_____ University

_____ Other _____

Organization: _____

City/State: _____

E-mail: _____

1. Please describe the position/grade levels of participants in your professional development activities using the Guidebook.

2. What was your goal for using The Knowledge Loom and the Guidebook?

3. How did you use The Knowledge Loom and the Guidebook? (Check all that apply.)

- I used all the steps in the Guidebook in consecutive order.
- I used Step 1 first, then used all the steps in the Guidebook but in different order.
- I used selected activities/activity organizers as stand-alone professional development activities.
- I adapted selected activities/activity organizers to support other professional development activities that I developed myself.
- I was inspired by some of the activities and ideas in the Guidebook to create my own activities.
- I used The Knowledge Loom Web site content, but did not use the Guidebook.
- Other, please explain:

4. If you found specific activities or activity organizers from the Guidebook to be useful, please note which ones, why each was helpful, and how you applied it.

Step _____ Activity _____

Step _____ Activity _____

Step _____ Activity _____

5. What Knowledge Loom spotlight themes have you used for professional development?

- Adolescent Literacy in the Content Areas
- Cultural Relevance in Teaching
- Early Literacy, a National Perspective
- Early Literacy in the Northeast
- Good Models of Teaching With Technology
- Middle School Math
- Professional Development
- School, Family, and Community Partnerships
- Technology Leadership
- Other _____

6. How would you rate The Knowledge Loom Web site content on the following criteria?
(Circle your responses.)

Overall quality	Excellent	Good	Satisfactory	Fair	Poor	N/A
Presentation	Excellent	Good	Satisfactory	Fair	Poor	N/A
Usefulness of content	Excellent	Good	Satisfactory	Fair	Poor	N/A
Suitability to intended purpose/audience	Excellent	Good	Satisfactory	Fair	Poor	N/A
Meeting your needs and expectations	Excellent	Good	Satisfactory	Fair	Poor	N/A

If it did not meet your needs, please explain briefly:

7. a. What did you like best about The Knowledge Loom Web site?

b. What could be added or improved to make it better suited to your needs?

8. How would you rate the Guidebook on the following criteria?

Overall quality	Excellent	Good	Satisfactory	Fair	Poor	N/A
Presentation	Excellent	Good	Satisfactory	Fair	Poor	N/A
Usefulness of content	Excellent	Good	Satisfactory	Fair	Poor	N/A
Suitability to intended purpose/audience	Excellent	Good	Satisfactory	Fair	Poor	N/A
Meeting your needs and expectations	Excellent	Good	Satisfactory	Fair	Poor	N/A

If it did not meet your needs, please explain briefly:

9. a. What did you like best about the Guidebook?

b. What could be added or improved to make it better suited to your needs?

10. Please indicate whether any of the following describe how The Knowledge Loom and the Guidebook may have affected you and your work.
(Circle your responses.)

Increased awareness of important new skills and knowledge	yes	no	N/A
Informed decision making and planning	yes	no	N/A
May change or enhance the quality of professional development practices	yes	no	N/A
May change or enhance practices affecting student performance	yes	no	N/A
Other possible impact: (Please comment below)	yes	no	N/A

11. What other follow-up products or Knowledge Loom content topics would you find useful?

Thank you for taking the time to complete this evaluation. Your comments will help shape our products and services.

Please send to:

ATT: Knowledge Loom Guidebook Evaluation
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